

DIRECTOR OF CENTRAL INTELLIGENCE
Security Committee

SECOM-D-354

30 September 1980

MEMORANDUM FOR: SECOM Principals
Chairmen, SECOM Subcommittee and Working Groups
Chairman, Security Advisory Group USSR

STATINTL FROM:
Chairman

SUBJECT: Security Committee Seminar - II

REFERENCE: Chairman's Memo SECOM-D-313 dated 6 August 1980,
Same Subject

1. Referenced memorandum advised of and invited attendance at the second DCI Security Committee seminar. That seminar is now planned to be a two-day affair, scheduled for 8-9 October 1980. A copy of the agenda is attached. Also attached is a map showing how to reach the seminar location. Please be there no later than 0900 Wednesday, 8 October. Casual attire is encouraged for attendees.

2. As the agenda shows, two hours have been set aside on 8 October for presentations by subcommittee and working group chairmen, followed by general discussion of those organizations' tasks and needs. Subcommittee and working group chairmen are requested to follow the attached format in making their presentations, which should be limited to not more than ten minutes each. Any written material or graphics that they wish members to have in connection with their presentations should be provided the SECOM staff sufficiently in advance of the seminar to permit reproduction and inclusion in participants' folders.

3. Those members wishing to bring specialists to address agenda topics are responsible for advising the SECOM staff in advance of the identity and clearance status of, and subject(s) to be addressed by, such specialists. Specialists are invited only for those periods of the seminar they will contribute to, and are responsible for making their own transportation arrangements

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Attachments

AGENDA
SECOM Seminar, 8 - 9 October 1980

Wednesday, 8 October

| | | |
|-----------|--|----------|
| 0900-1000 | Welcome and Administrative Details | |
| 1000-1200 | SECOM Business Meeting | |
| | Comprehensive Reports of Chairmen Subcommittee and Working Groups | |
| | General discussion of Subcommittee and Working Group assignments and taskings | |
| 1200-1300 | Lunch | |
| 1300-1530 | Critical Personnel Security Issues | |
| | 1. The Drug Issue | |
| | 2. Homosexuality - the [] Issue | STATINTL |
| | 3. Adequacy of Adjudication Guidelines | |
| 1530-1700 | Security in Industry (Messrs. [] to be discussion leaders) | STATINTL |
| 1730-1830 | Dinner | |
| 1900-2000 | [] | |
| 2000-2100 | Question and Answer Period | |

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Thursday, 9 October

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| 0700-0800 | Breakfast |
| 0830-1000 | Special Presentations by NSA Courier Security Security of Secure Voice Equipment Discussion |
| 1000-1200 | Special Presentation by <input data-bbox="1003 625 1127 688" type="text"/> Emergency Destruction Program Discussion |
| 1200-1300 | Lunch |
| 1300-1430 | Review of SECOM Charter DCID 1/11 Open Discussion |
| 1430-1630 | SECOM - Its Present and Future Open Discussion |
| 1630-1700 | Closing Summation by Chairman |
| 1730-1830 | Dinner |

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FORMAT FOR SECOM SUBCOMMITTEE AND WORKING GROUP CHAIRMEN REPORTS

1. Accomplishments - identify significant ones, with emphasis on 1980 activity, and state what need they satisfy.
2. Current Activity -
 - a. Identify problems being addressed and status of efforts toward their resolution; state specific plans for future actions; identify problems you think you should be addressing but aren't - state what is impeding action.
 - b. Identify specific needs (e.g., dollars, people, authority, SECOM support) bearing on ability/effectiveness to get the job done. Express in terms of what, from whom, and when. Divide into options ranked in priority order.
3. Administration -
 - a. State what changes you feel are needed in your charter/tasking, and why.
 - b. Identify membership/participation requirements in qualitative and quantitative terms.
4. Summary - show in graphic form (vu-graph, chart, etc.) an overall summary of your needs and what you would do if they were satisfied.